



## MINUTES

# Timiskaming Health Unit Board of Health

Regular Meeting held on April 9<sup>th</sup>, 2014 at 6:30 P.M.

Timiskaming Health Unit - Kirkland Lake Boardroom

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1. The meeting was called to order at 6:35 p.m.

2. **ROLL CALL**

**Board of Health Members**

Carman Kidd	Chair, Mayor of Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Councillor, Town of Kirkland Lake
Sue Nielsen	Councillor for Town of Cobalt, representative for Town of Latchford, Municipality of Temagami, and Township of Coleman) (teleconference)
Mike McArthur	Councillor, Temiskaming Shores
Merrill Bond	Councillor, Charlton & Dack, representative for Town of Englehart, township of Ewanturel, Chamberlain, Hilliard
Norm Mino	Councillor, Town of Kirkland Lake (teleconference)
Sherri Louttit	Public Appointee
Audrey Lacarte	Municipal Appointee, Townships of Brethour, Harris, Harley & Casey, Village of Thornloe (teleconference)
Louise Hayes	Municipal Appointee, Township of Armstrong, Hudson, James, Kerns & Matachewan (teleconference)
Jamie Morrow	Councillor, Temiskaming Shores (teleconference)

**Regrets:**

Merdy Armstrong	Municipal Appointee, Townships of Larder Lake & McGarry, Township of Gauthier
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**Timiskaming Health Unit Staff Members**

Dr. Marlene Spruyt	Medical Officer of Health/Chief Executive Officer
Randy Winters	Manager of Finance & Admin. Services (teleconference)
Rachelle Leveille	Executive Assistant

3. **Presentation: Food Safety** by Ray Gullekson

Ray Gullekson presented an overview of steps that Public Health Inspectors take to keep food safe and prevent foodborne illnesses, reviewed the process of food premise inspections and the delivery of the food handling safety program.

4. **APPROVAL OF AGENDA**

**MOTION #28R-2014**

Moved by: Tony Antoniazzi

Seconded by: Mike McArthur

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on April 9<sup>th</sup>, 2014 as presented.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

6. **APPROVAL OF MINUTES**

**MOTION #29R-2014**

Moved by: Sherri Louttit

Seconded by: Louise Hayes

Be it resolved that the Board of Health approves the minutes of its regular meeting held on March 5<sup>th</sup>, 2014 as presented.

CARRIED

7. **BUSINESS ARISING**

None

8. **FINANCE SUB-COMMITTEE REPORT**

Minutes of meeting held on February 27<sup>th</sup>, 2014 were distributed for information. A brief summary was provided for the month of March 2014.

9. **REPORT OF THE MEDICAL OFFICER OF HEALTH/CHIEF EXECUTIVE OFFICER**

**MOTION #30R-2014**

Moved by: Merrill Bond

Seconded by: Audrey Lacarte

Be it resolved that the Board of Health accepts the report of the Medical Officer of Health/Chief Executive Officer as distributed.

CARRIED

10. **NEW BUSINESS**

a. **BOH – Operational Plans**

Dr. Spruyt shared the updated ongoing progress of the operational plans according to the organizational standards.

b. **2014 By-Law/Policy Governance Manual**

**MOTION #31R-2014**

Moved by: Tony Antoniazzi

Seconded by: Norm Mino

Be it resolved that the Board of Health approves the 2014 By-Law/Policy Governance Manual as presented.

CARRIED

11. **CORRESPONDENCE**

**MOTION #32R-2014**

Moved by: Merrill Bond

Seconded by: Sherri Louttit

Be it resolved that the Board of Health acknowledges receipt of the correspondence for information purposes;

- Northwestern Health Unit: Resolution commending the MOHLTC for bringing Bill 131, Youth Smoking Prevention Act, 2013, and that Ontario provincial parliament be encouraged to work towards final passage of this bill into law for Ontario.
- North Bay Parry Sound Health Unit: Resolution supporting the Peterborough County-City Health Unit to urge the federal government to enact legislation to ensure that the International Code of Marketing of Breast Milk Substitutes be honoured.
- Simcoe Muskoka District Health Unit: Letter to the Honourable Deb Matthews to congratulate on the leadership and commitment on the implementation of several recommendations from the Healthy Kids Panel and to urge the Ont. Government to take the next steps necessary to enact Bill 162, Making Healthier Choices Act, 2014.
- Wellington-Dufferin-Guelph Public Health: Letter to the Honourable Deb Matthews to consider the recommendations to maximize the efficiency and coverage of the HPV program; expansion of HPV vaccination to include school age males, align all school age vaccines to grade 7, expand the HPV catch-up program to grade 9-12 and females up to age 26, provide HPV vaccine for men who have sex with men, especially those with HIV.
- Regional Municipality of Durham: Resolution to adopt the recommendations of the Middlesex-London Health Unit, to consider developing a publicly-funded oral health prevention and treatment program for low-income adults, including seniors.
- Peterborough County-City Health Unit: Letter to Honourable Rona Ambrose, to advocate for regulation on the manufacture, sale, promotion, display and use of e-cigarettes.
- Grey Bruce Health Unit: Resolution to adopt the recommendations of the Middlesex-London Health Unit, regarding access to dental care for low-income adults, including seniors.
- Grey Bruce Health Unit: Resolution supporting the resolution from Simcoe Muskoka District Health Unit to amend the regulations of Safe Drinking Water Act, requiring water fluoridation for all municipal water systems (when below the recommended level of 0.7 mg/L) and that the province provide the funding and technical support required for community water fluoridation.
- Peterborough County-City Health Unit: Letter to the Honourable Deb Matthews to urge the Ministries to consider the prohibition of e-cigarettes on school property.

CARRIED

12. **IN-CAMERA**

**MOTION #33R-2014**

Moved by: Mike McArthur

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health agrees to move in-camera at 7:30 p.m. to discuss the following matters under section 239 (2):

- a. Approval of In-Camera Minutes (March 5<sup>th</sup>, 2014)

CARRIED

13. **RISE AND REPORT**

**MOTION #34R-2014**

Moved by: Mike McArthur

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health agrees to rise with report at 7:33 p.m.

**In-Camera Minutes**

**MOTION #35R-2014**

Moved by: Tony Antoniazzi

Seconded by: Sherri Louttit

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on March 5<sup>th</sup>, 2014 as presented.

CARRIED

14. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on May 7<sup>th</sup>, 2014 at 6:30 p.m. at the Timiskaming Health Unit - New Liskeard boardroom.

15. **ADJOURNMENT**

**MOTION #36R-2014**

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:35 p.m.

CARRIED