



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on January 28th, 2015 at 6:30 P.M.

Timiskaming Health Unit – Kirkland Lake Boardroom

1. The meeting was called to order at 6:35 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman) (<i>Teleconference</i>)
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jean-Guy Chamailard	Municipal Appointee for Town of Kirkland Lake
Sherri Louttit	Provincial Appointee
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe
Sherry Yee	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Jesse Foley	Municipal Appointee for Temiskaming Shores
Maria Overton	Provincial Appointee

Regrets: Tony Antoniazzi, Vice-Chair, Municipal Appointee for Town of Kirkland Lake

Timiskaming Health Unit Staff Members

Dr. Marlene Spruyt	Medical Officer of Health/Chief Executive Officer
Randy Winters	Manager of Corporate Services
Rob Watchorn	Accountant
Rachelle Leveille	Executive Assistant

3. **ELECTIONS OF OFFICERS/APPOINTMENT OF SUB-COMMITTEES**

Nominations were opened by Dr. Marlene Spruyt.

a. **ELECTION OF CHAIRPERSON**

MOTION #1R-2015

Moved by: Merrill Bond

Seconded by: Sherri Louttit

That the Board of Health approves the appointment of Carman Kidd as Chairperson for the Timiskaming Board of Health for year 2015.

CARRIED

b. **ELECTION OF VICE-CHAIR**

MOTION #2R-2015

Moved by: Mike McArthur

Seconded by: Jean-Guy Chamaillard

That the Board of Health approves the appointment of Tony Antoniazzi as Vice-Chair for the Timiskaming Board of Health for year 2015.

CARRIED

c. **APPOINTMENT OF AUDITORS**

MOTION #3R-2015

Moved by: Audrey Lacarte

Seconded by: Sherri Louttit

That the Board of Health approves the appointment of Kemp Elliott & Blair as auditors for the Timiskaming Health Unit for the calendar year of 2015.

CARRIED

d. **APPOINTMENT OF SIGNING OFFICERS**

MOTION #4R-2015

Moved by: Merrill Bond

Seconded by: Jesse Foley

That the Board of Health approves the appointment of the following individuals for year 2015:

- Carman Kidd
- Mike McArthur
- Jesse Foley
- Tony Antoniazzi
- Dr. Marlene Spruyt, MOH/CEO
- Randy Winters, Manager of Corporate Services

CARRIED

e. **APPOINTMENT OF FINANCE/AUDIT SUB-COMMITTEE**

MOTION #5R-2015

Moved by: Sherri Louttit

Seconded by: Jean-Guy Chamaillard

That the Board of Health approves the appointment of the following individuals for year 2015:

- Carman Kidd
- Tony Antoniazzi
- Maria Overton
- Audrey Lacarte
- Dr. Marlene Spruyt, MOH/CEO
- Randy Winters, Manager of Corporate Services

CARRIED

f. **APPOINTMENT OF GRIEVANCE/PERSONNEL SUB-COMMITTEE**

MOTION #6R-2015

Moved by: Mike McArthur

Seconded by: Maria Overton

That the Board of Health approves the appointment of the following individuals for year 2015:

- Carman Kidd
- Sherri Louttit
- Jesse Foley
- Sherry Yee
- Dr. Marlene Spruyt, MOH/CEO
- Randy Winters, Manager of Corporate Services

CARRIED

g. **APPOINTMENT OF POLICY/PROCEDURE SUB-COMMITTEE**

MOTION #7R-2015

Moved by: Sherri Louttit

Seconded by: Merrill Bond

That the Board of Health approves the appointment of the following individuals for year 2014:

- Carman Kidd
- Sherri Louttit
- Sue Cote
- Dr. Marlene Spruyt, MOH/CEO
- Rachelle Leveille, Executive Assistant

CARRIED

4. **APPROVAL OF AGENDA**

MOTION #8R-2015

Moved by: Audrey Lacarte

Seconded by: Merrill Bond

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on January 28, 2015, as presented.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

6. **2015 PUBLIC HEALTH/RELATED PROGRAMS BUDGET**

MOTION #9R-2015

Moved by: Merrill Bond

Seconded by: Mike McArthur

Be it resolved that the Board of Health approves the 2015 Public Health & Related Programs Budget Proposal as presented.

CARRIED

7. **BUSINESS ARISING**

a. **KL Heating Complaints By-Law Follow Up**

A follow-up letter from the Town of Kirkland Lake, Mrs. Nancy Allick, regarding the dealing with landlord/tenant issues was distributed to the Board. The Town of Kirkland Lake will refer all complaints regarding heating to the Investigations and Enforcement Unit - Ministry of Municipal Affairs and Housing.

8. **REPORT OF THE MEDICAL OFFICER OF HEALTH/CHIEF EXECUTIVE OFFICER**

MOTION #10R-2015

Moved by: Mike McArthur

Seconded by: Audrey Lacarte

Be it resolved that the Board of Health accepts the report of the Medical Officer of Health/Chief Executive Officer as distributed.

CARRIED

A copy of the updated Organizational Chart was distributed to reflect some recent operational changes and the combination of the Human Resources and Manager of Finance-Administration positions now titled Manager of Corporate Services.

9. NEW BUSINESS**a. Management Operational Plans 2015**

Distributed for information. Statements and requirements from the Ontario Public Health Standards are listed with action items from THU to meet those standards.

b. Board of Health Operational Plans 2015

Distributed for review and information. Based on the Organizational Standards, the requirements and actions taken on behalf of the Board and Management are identified and reviewed and updated annually.

c. alpha Conference – Board of Health Orientation

alPHa is holding an orientation for Board of Health members on February 5, 2015, in Toronto. Mrs. Kimberly Gauthier and Mrs. Sherry Yee will be attending the conference.

10. CORRESPONDENCE

The Board of Health acknowledges receipt of the correspondence for information purposes;

- Peterborough County-City Health Unit: Letter to Honourable Tracy MacCharles, Ministry of Children and Youth Services to urge the province to maintain HBHC as a 100% funded program and grant sufficient annual increases to meet the provincial mandate and keep pace with financial costs with the demands from client families in their community.
- Sudbury & District Health Unit: Motion #62-14, Flavoured tobacco Menthol, to call on the government to re-introduce tobacco legislation banning candy and fruit flavoured cigarette including sale of menthol cigarettes and tobacco products.
 - Motion to urge the province to further increase social assistance rates to reflect the actual cost of nutritious food and housing.
 - Motion #57-14 to support for regulation on the manufacture, sale, promotion, display and use of cigarettes and prohibiting the use of e-cigarettes on school property.
 - Resolution #59-14 to urge the Ministry to adequately fund the emergency dental program and maintain clinical preventive oral health services in the Ont. Public Health Standards.
- Algoma Public Health: Resolution #101 to urge the Ministry to maintain the dental program in the Ont. Public Health Standards, access to one full course of treatment for children with urgent dental needs and access to preventive oral health services.
- Simcoe Muskoka District Health Unit: Letters sent to the Federal Minister of Health, MOHLTC and Director General of Health Products and Food Branch Inspectorate to recommend to regulate all e-cigarettes, cartridges and liquids to ensure manufacturing and accurate labelling, to require that e-cigarettes be sold in child-proof bottles, and restrict marketing, advertising and promotion.
- Haliburton, Kawartha, Pine Ridge District Health Unit: Letter to the MOHLTC to urge and reconsider the removal of Oral Health Preventive Services and maintain access to one full course of treatment and prevention for children with urgent dental conditions.
- Northwestern Health Unit: Resolution #118-2014 to urge the Ministry the current eligibility criteria and continue to support current levels of funding through general program and Healthy Smiles Ontario budgets.
- The Premier of Ontario, Kathleen Wynne: Letter to Mayor Kidd and Dr. Spruyt for the

resolution regarding electronic cigarettes.

- Windsor-Essex County Health Unit: Resolution to recommend to the Province of Ontario to amend the regulations of the Safe Drinking Water Act to require community water fluoridation for all municipal water systems to prevent dental carries.
-Resolution to encourage all Windsor-Essex municipalities to develop and adopt by-laws prohibiting smoking, smokeless tobacco use and lighted or heated smoking equipment such as hookah, waterpipe, e-cigarettes in all municipality owned outdoor sport and recreation areas, parks, beaches, trails, playgrounds and 9m from entrances, buildings, transit shelters and hospital grounds.

CARRIED

Mr. Watchorn left the meeting at 7:58 p.m.

11. **IN-CAMERA**

MOTION #11R-2015

Moved by: Jesse Foley

Seconded by: Jean-Guy Chamaillard

Be it resolved that the Board of Health agrees to move in-camera at 7:59 p.m. to discuss the following matters under section 239 (2):

- a. THU Property

CARRIED

12. **RISE AND REPORT**

MOTION #12R-2015

Moved by: Mike McArthur

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to rise without report at 8:06 p.m.

CARRIED

13. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on March 4th, 2015 at 6:30 p.m. in New Liskeard.

14. **ADJOURNMENT**

MOTION #13R-2015

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 8:08 p.m.

CARRIED