

MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on January 29th, 2014 at 6:30 P.M.

Timiskaming Health Unit – New Liskeard Boardroom

1. The meeting was called to order at 6:45 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Mayor of Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Councillor, Town of Kirkland Lake
Sue Nielsen	Councillor for Town of Cobalt, (Representative for Town of Latchford, Municipality of Temagami, and Township of Coleman)
Mike McArthur	Councillor, Temiskaming Shores
Norm Mino	Councillor, Town of Kirkland Lake
Sherri Louttit	Public Appointee
Audrey Lacarte	Municipal Appointee, Townships of Brethour, Harris, Harley & Casey, Village of Thornloe
Merdy Armstrong	Municipal Appointee, Townships of Larder Lake & McGarry, Township of Gauthier

Regrets:

Louise Hayes	None
Jamie Morrow	Municipal Appointee, Township of Armstrong, Hudson, James, Kerns & Matachewan Councillor, Temiskaming Shores

Timiskaming Health Unit Staff Members

Dr. Marlene Spruyt	Medical Officer of Health/Chief Executive Officer
Randy Winters	Manager of Finance & Administrative Services
Rob Watchorn	Accountant
Rachelle Leveille	Executive Assistant

3. **ELECTIONS OF OFFICERS/APPOINTMENT OF SUB-COMMITTEES**

Nominations were opened by Dr. Marlene Spruyt.

- a. **ELECTION OF CHAIRPERSON**

MOTION #1R-2014

Moved by: Merdy Armstrong

Seconded by: Tony Antoniazzi

That the Board of Health approves the appointment of Carman Kidd as Chairperson for the Timiskaming Board of Health for year 2014.

CARRIED

b. **ELECTION OF VICE-CHAIR**

MOTION #2R-2014

Moved by: Norm Mino

Seconded by: Mike McArthur

That the Board of Health approves the appointment of Tony Antoniazzi as Vice-Chair for the Timiskaming Board of Health for year 2014.

CARRIED

c. **APPOINTMENT OF AUDITORS**

MOTION #3R-2014

Moved by: Merdy Armstrong

Seconded by: Audrey Lacarte

That the Board of Health approves the appointment of Kemp Elliott & Blair as auditors for the Timiskaming Health Unit for the calendar year of 2014.

CARRIED

d. **APPOINTMENT OF SIGNING OFFICERS**

MOTION #4R-2014

Moved by: Norm Mino

Seconded by: Sue Nielsen

That the Board of Health approves the appointment of the following individuals for year 2014:

- Carman Kidd
- Mike McArthur
- Merdy Armstrong
- Tony Antoniazzi
- Dr. Marlene Spruyt
- Randy Winters

CARRIED

e. **APPOINTMENT OF FINANCE/AUDIT SUB-COMMITTEE**

MOTION #5R-2014

Moved by: Norm Mino

Seconded by: Sue Nielsen

That the Board of Health approves the appointment of the following individuals for year 2013:

- Carman Kidd

- Tony Antoniazzi
- Merdy Armstrong
- Audrey Lacarte
- Dr. Marlene Spruyt
- Randy Winters
- Accountant

CARRIED

f. **APPOINTMENT OF GRIEVANCE/PERSONNEL SUB-COMMITTEE**

MOTION #6R-2014

Moved by: Merdy Armstrong

Seconded by: Tony Antoniazzi

That the Board of Health approves the appointment of the following individuals for year 2014:

- Carman Kidd
- Sue Nielsen
- Sherri Louttit
- Mike McArthur
- Tony Antoniazzi
- Dr. Marlene Spruyt
- Manager of Human Resources

CARRIED

g. **APPOINTMENT OF POLICY/PROCEDURE SUB-COMMITTEE**

MOTION #7R-2014

Moved by: Merdy Armstrong

Seconded by: Norm Mino

That the Board of Health approves the appointment of the following individuals for year 2014:

- Carman Kidd
- Sherri Louttit
- Sue Nielsen
- Dr. Marlene Spruyt
- Executive Assistant

CARRIED

4. **APPROVAL OF AGENDA**

MOTION #8R-2014

Moved by: Mike McArthur

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on January 29th, 2014 with the following additions;

- 11b Gull Lake
- 11c Smoke-Free By-Law Clarification

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

6. **APPROVAL OF MINUTES**

MOTION #9R-2014

Moved by: Tony Antoniazzi

Seconded by: Mike McArthur

Be it resolved that the Board of Health approves the minutes of its regular meeting held on December 4th, 2013 as presented.

CARRIED

7. **BUSINESS ARISING**

a. **2013 Board Evaluation Summary Report**

MOTION #10R-2014

Moved by: Sue Nielsen

Seconded by: Mike McArthur

Be it resolved that the Board of Health adopts the 8 recommendations in principle.

CARRIED

Action: The Governance Manual Review to be reflective of the noted recommendations. A list of actions to be provided for each item and submitted to the Board for follow-up.

b. **Review of Client Activity Volumes**

Item deferred. Will be providing a detailed summary for further discussion at the March meeting.

8. **2014 PUBLIC HEALTH & RELATED BUDGETS**

MOTION #11R-2014

Moved by: Merdy Armstrong

Seconded by: Audrey Lacarte

Be it resolved that the Board of Health approves the 2014 Public Health & Related Program Budget Proposal as presented.

CARRIED

Press release to be issued. Mr. Watchorn left the meeting at 7:45 p.m.

9. **REPORT OF THE MEDICAL OFFICER OF HEALTH (A) /CHIEF EXECUTIVE OFFICER**

MOTION #12R-2014

Moved by: Tony Antoniazzi

Seconded by: Mike McArthur

Be it resolved that the Board of Health accepts the report of the Medical Officer of Health/Chief Executive Officer as distributed.

CARRIED

10. **MANAGEMENT REPORTS**

The 2013 Year-End Board Report and the staff list were reviewed by the Board for information.

11. **NEW BUSINESS**

a. **Sewage System Permits**

MOTION #13R-2014

Moved by: Merdy Armstrong

Seconded by: Mike McArthur

Be it resolved that the Board of Health approves the 2% increase to the current Schedule of Fees for the sewage system permits, effective February 1, 2014 and further that an annual review be completed in January.

CARRIED

b. **Gull Lake Update Summary**

Following a media inquiry of the Gull Lake situation in Kirkland Lake, Dr. Spruyt expressed to the Board the risks and benefits of allowing swimming access on the Gull Lake Kirkland Lake's water protected source, as per a 2014 perspective. After some discussion, the Board agreed to support the MOH's recommendations and provided the following direction;

Board Direction:

The Board supports and authorizes Dr. Spruyt to meet with the Town of Kirkland Lake and provide her professional opinion to the council.

c. **Smoke-Free By-Law**

A concern was brought forward regarding the possibility of arena operators banning hockey teams for smoking inside a public facility. It was clarified that individuals may be fined, not the team.

12. **CORRESPONDENCE**

The Board of Health acknowledges receipt of the correspondence for information purposes;

- **Grey Bruce Health Unit:** Letter and motion supporting the Wellington-Dufferin-Guelph

Health Unit regarding the changes to the Vaccine Storage and Handling Protocol and increase the requirements for cold chain of publicly funded vaccine.

- Grey Bruce Health Unit: Letter and motion supporting the Peterborough County-City Health Unit urging the province to advocate for legislation of the International Code of Marketing of Breastmilk Substitutes.
- Simcoe Muskoka District Health Unit: Letter to the Honourable Deb Mathews to urge the Ontario government to utilize the funds originally allocated to oral health services for low income individuals and families.
- Middlesex-London Health Unit: Report No. 120-13 regarding recommendations to improve the food environment and support for provincial menu labelling legislation.
- The Regional Municipality of Durham: Motion to support the Timiskaming Health Unit urging the government to increase the household family net income of \$20,000 or less eligibility criterion for the Healthy Smiles Ontario program.
- The Regional Municipality of Durham: Motion to support the Toronto Board of Health urging the Premier of Ontario to increase social assistance rates to a level that reflects the true cost of nutritious food and ask the MOHLTC to act on the recommendations of the Healthy Kids Panel.
- City of Hamilton: Letter to approve and recommend to the MOHLTC, the endorsement of the Timiskaming Health Unit – Enhancing Access to Oral Care Service resolution.
- Municipality of Chatham-Kent: Letter to approve and recommend to the MOHLTC, the endorsement of the Timiskaming Health Unit – Enhancing Access to Oral Care Service resolution.
- Grey Bruce Health Unit: Resolution to support collaboration with local, provincial and federal partners to develop policy aimed at prohibiting all commercial advertising targeted to children under 13 years of age.
- Sudbury & District Health Unit: Resolution urging the provincial government to increase social assistance rates and the minimum wage to levels that reflects true cost of nutritious food.
- Wellington-Dufferin-Guelph Public Health: Letter to Honourable Deb Matthews for the steps taken to implement recommendations within the ***No Time to Wait: The Healthy Kids Strategy*** report. Legislation to be enacted in 2014 requiring large chain restaurants to display nutrition information on menus.

CARRIED

13. **IN-CAMERA**

MOTION #14R-2014

Moved by: Sherri Louttit

Seconded by: Merdy Armstrong

Be it resolved that the Board of Health agrees to move in-camera at 8:27 p.m. to discuss the following matters under section 239 (2):

- a. Approval of In-Camera Minutes (December 4th, 2013)
- b. Elk Lake Nursing Station
- c. Public Appointee Applicants Summary Review & Recommendation
- d. Legal Actions

CARRIED

14. **RISE AND REPORT**

MOTION #15R-2014

Moved by: Mike McArthur

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health agrees to rise with report at 8:40 p.m.

In-Camera Minutes

MOTION #16R-2014

Moved by: Merdy Armstrong

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on December 4th, 2013 as presented.

CARRIED

Board Direction:

The Board directed the Secretary of the Board to proceed with the purchase of a plaque for the family and submit a donation to the two suggested charities in memory of the deceased Board member, Richard Pollock.

15. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on March 5th, 2014 at 6:30 p.m. at the Englehart Medical Centre.

16. **ADJOURNMENT**

MOTION #17R-2014

Moved by: Mike McArthur

Seconded by: Merdy Armstrong

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 8:45 p.m.

CARRIED