



## MINUTES

### Timiskaming Health Unit Board of Health

Regular Meeting held on March 4, 2015 at 6:30 P.M.

Timiskaming Health Unit – New Liskeard Boardroom

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1. The meeting was called to order at 6:32 p.m.

2. **ROLL CALL**

**Board of Health Members**

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman)
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jean-Guy Chamailard	Municipal Appointee for Town of Kirkland Lake
Sherri Louttit	Provincial Appointee
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Jesse Foley	Municipal Appointee for Temiskaming Shores

**Regrets**

Maria Overton	Provincial Appointee
Sherry Yee	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier

**Timiskaming Health Unit Staff Members**

Dr. Marlene Spruyt	Medical Officer of Health/Chief Executive Officer
Randy Winters	Manager of Corporate Services
Rachelle Leveille	Executive Assistant

3. **APPROVAL OF AGENDA**

**MOTION #14R-2015**

Moved by: Audrey Lacarte

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on March 4, 2015, as presented.

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **APPROVAL OF MINUTES**

**MOTION #15R-2015**

Moved by: Merrill Bond

Seconded by: Sue Cote

Be it resolved that the Board of Health approves the minutes of its regular meeting held on January 28, 2015, as amended.

CARRIED

6. **BUSINESS ARISING**

None

7. **FINANCE SUB-COMMITTEE REPORT**

Minutes of meeting held on November 27, 2014 were distributed for information. Mr. Winters informed that the 2015 Public Health & Related Program budget was submitted to the Ministry last Friday. The Ministry's approval shall be received sometime this summer.

8. **REPORT OF THE MEDICAL OFFICER OF HEALTH/CHIEF EXECUTIVE OFFICER**

**MOTION #16R-2015**

Moved by: Merrill Bond

Seconded by: Jesse Foley

Be it resolved that the Board of Health accepts the report of the Medical Officer of Health/Chief Executive Officer as distributed.

CARRIED

**Board Compensation – Travel Expense**

Dr. Spruyt informed the Board that Board compensation and travel expenses will be now reimbursed on a quarterly basis. Many cheques were being mailed for small amounts therefore it was agreed to provide payment quarterly instead of monthly. A board member questioned if the travel expenses could be directly deposited. Dr. Spruyt responded that currently all accounts payable cheques are manually approved and signed by one Board member and one Management signing authority. Management have looked at some options to consider moving forward with electronic approvals.

**Board Orientation Requirement**

As part of the Board orientation, Dr. Spruyt informed that the new e-learning module for Board members is available for new BOH members and any returning member that wish a review. Program presentations will continue to be included at Board meetings to keep the Board informed and updated on recent initiatives or program developments. A Board self-evaluation will also be issued at the end of the year for feedback.

9. **MANAGEMENT REPORTS**

The 2014 Q4 Board Report was reviewed by the Board for information.

10. **NEW BUSINESS**

a. **Teleconference Attendance**

**MOTION #17R-2015**

Moved by: Mike McArthur

Seconded by: Merrill Bond

Some concerns were expressed regarding Board members wanting to participate at meetings by teleconference. After some discussion, the Board agreed to have a menu of motions drafted as per the recommendations put forward and brought back to the next meeting for further discussion and approval.

11. **CORRESPONDENCE**

**MOTION #18R-2015**

Moved by: Sherri Louttit

Seconded by: Sue Cote

The Board of Health acknowledges receipt of the correspondence for information purposes;

- Public Health – Wellington, Dufferin, Guelph: *Letter to the MOHLTC to support recommendations in the **No Time to Wait: the Healthy Kids Strategy**; ban the marketing of the energy drinks for children under the age of 12, ban point-of-sale promotion and displays of high-calorie, low-nutrient, sugar-sweetened beverages.*
- Windsor-Essex County Health Unit: *Resolution to the MOHLTC to encourage the Ministry to expand the naloxone distribution program to include the not-for-profit agencies/organizations that service individuals at risk of opioid overdose, individuals that support/care for individuals at risk of opioid overdose and any individual living in Ontario that is 16 years of age and dependant on opioids.*

CARRIED

12. **IN-CAMERA**

**MOTION #19R-2015**

Moved by: Merrill Bond

Seconded by: Jean-Guy Chamaillard

Be it resolved that the Board of Health agrees to move in-camera at 7:18 p.m. to discuss the following matters under section 239 (2):

- a. THU Property Update

CARRIED

13. **RISE AND REPORT**

**MOTION #20R-2015**

Moved by: Sue Cote

Seconded by: Audrey Lacarte

Be it resolved that the Board of Health agrees to rise with report at 7:24 p.m.

**In-Camera Minutes**

**MOTION #21R-2015**

Moved by: Mike McArthur

Seconded by: Sue Cote

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on January 28, 2015 as presented.

CARRIED

14. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on April 1, 2015 at 6:30 p.m. in Englehart.

15. **ADJOURNMENT**

**MOTION #22R-2015**

Moved by: Tony Antoniazzi

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:26 p.m.

CARRIED

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Carman Kidd, Board Chair

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Rachelle Leveille, Recorder