



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on March 5th, 2014 at 6:30 P.M.

Englehart Medical Centre Boardroom

1. The meeting was called to order at 6:40 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Mayor of Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Councillor, Town of Kirkland Lake
Sue Nielsen	Councillor for Town of Cobalt, (Representative for Town of Latchford, Municipality of Temagami, and Township of Coleman)
Mike McArthur	Councillor, Temiskaming Shores
Norm Mino	Councillor, Town of Kirkland Lake (teleconference)
Sherri Louttit	Public Appointee
Audrey Lacarte	Municipal Appointee, Townships of Brethour, Harris, Harley & Casey, Village of Thornloe (teleconference at 7:04 p.m.)
Merdy Armstrong	Municipal Appointee, Townships of Larder Lake & McGarry, Township of Gauthier
Louise Hayes	Municipal Appointee, Township of Armstrong, Hudson, James, Kerns & Matachewan
Jamie Morrow	Councillor, Temiskaming Shores (teleconference)

Regrets: None

Timiskaming Health Unit Staff Members

Dr. Marlene Spruyt	Medical Officer of Health/Chief Executive Officer
Randy Winters	Manager of Finance & Administrative Services
Rachelle Leveille	Executive Assistant

3. **APPROVAL OF AGENDA**

MOTION #18R-2014

Moved by: Mike McArthur

Seconded by: Tony Antoniazzi

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on March 5th, 2014 with the following addition;

- 11d Elk Lake Nursing Station Update

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **APPROVAL OF MINUTES**

MOTION #19R-2014

Moved by: Merdy Armstrong

Seconded by: Sherri Louttit

Be it resolved that the Board of Health approves the minutes of its regular meeting held on January 29th, 2014 as presented.

CARRIED

6. **BUSINESS ARISING**

a. **2013 Board Evaluation Summary Report – Implementation Process**

A Board chart summarizing all the recommendations and the implementation processes was distributed and reviewed. Discussed feedback of the evaluation. Management to review and update the orientation package for the new term appointed members upcoming in the Fall 2014. At a future meeting, Dr. Spruyt will be sharing the client service and workplace wellness surveys results for information purposes.

b. **Gull Lake Update - Letter**

The letter was circulated for information.

7. **FINANCE SUB-COMMITTEE REPORT**

A brief finance overview was provided for the month of January 31, 2014.

8. **REPORT OF THE MEDICAL OFFICER OF HEALTH/CHIEF EXECUTIVE OFFICER**

MOTION #20R-2014

Moved by: Mike McArthur

Seconded by: Merdy Armstrong

Be it resolved that the Board of Health accepts the report of the Medical Officer of Health/Chief Executive Officer as distributed with the following noted;

CARRIED

Norovirus Outbreak – Kirkland Lake & District Hospital

Dr. Spruyt notified the Board of the current outbreak. Daily reporting is being occurring.

Direction:

From the strategic directions and the Ministry performance indicators, the Board requested that data be available regarding the processes implemented and promotion/education provided to meet those goals/objectives.

9. NEW BUSINESS**a. 2012-2013 Performance Indicators Summary**

Dr. Spruyt shared the Performance Indicators Summary targets and outcome achieved for year 2012-2013. All targets were met with the exception of the vaccine wastage.

b. Roster of Legal Representatives**MOTION #21R-2014**

Moved by: Tony Antoniazzi

Seconded by: Louise Hayes

Be it resolved that the Board of Health agrees to maintain the previous roster of legal representatives.

CARRIED

10. CORRESPONDENCE**MOTION #22R-2014**

Moved by: Merdy Armstrong

Seconded by: Sue Nielsen

Be it resolved that the Board of Health acknowledges receipt of the correspondence for information purposes;

- Simcoe Muskoka District Health Unit: Letter sent to the Honorable Kathleen Wynne, regarding the concerns with the recent announcement to allow VQA wines to be sold at farmers markets.
- Simcoe Muskoka District Health Unit: Letter sent to the Honorable Kathleen Wynne, regarding their support of the Sudbury & District Health Unit's resolution, urging provincial action to ensure all Ontarians can afford a nutritious diet.
- Simcoe Muskoka District Health Unit: Letter sent to the Honorable Deb Mathews, to amend regulations of the Safe Drinking Water Act requiring community water fluoridation for all municipal systems and to request provincial legislative, financial and technical support to safeguard oral health.
- Middlesex-London Health Unit: Letter sent to the Honorable Deb Mathews to advocate for a program that provides publicly-funded dental treatments to low-income adults, including seniors.
- North Bay Parry Sound Health Unit: Resolution to urge the Ontario government to increase minimum wage and social assistance rates to reflect the costs of living, including the ability to purchase nutritious food.
- Peterborough County-City Health Unit: Letter sent to the Honorable Deb Mathews, to support the provincial government in pass Bill 131, The Youth Smoking Prevention Act, and the ban of flavoured tobacco products from store shelves in Canada.
- Peterborough County-City Health Unit: Letter sent to the Honorable Rona Ambrose, to provide support in prohibiting all commercial advertising of food and beverages to children under the age of thirteen years.
- Peterborough County-City Health Unit: Letter sent to the Honorable Kathleen Wynne, to express support on Bill 79, The Public Transportation and Highway Improvement Amendment Act.

CARRIED

11. **IN-CAMERA**

MOTION #23R-2014

Moved by: Mike McArthur

Seconded by: Louise Hayes

Be it resolved that the Board of Health agrees to move in-camera at 7:22 p.m. to discuss the following matters under section 239 (2):

- a. Approval of In-Camera Minutes (January 29th, 2014)
- b. Public Appointee Applicants Summary Review & Recommendation
- c. Review of Client Activity Volumes
- d. Elk Lake Nursing Station Update

CARRIED

12. **RISE AND REPORT**

MOTION #24R-2014

Moved by: Louise Hayes

Seconded by: Mike McArthur

Be it resolved that the Board of Health agrees to rise with report at 7:42 p.m.

In-Camera Minutes

MOTION #25R-2014

Moved by: Mike McArthur

Seconded by: Merdy Armstrong

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on January 29th, 2014 as presented.

Public Appointment Recommendation

MOTION #26R-2014

Moved by: Merdy Armstrong

Seconded by: Sue Nielsen

Be it resolved that the Board of Health agrees to recommend to the Public Appointment Secretariat, the appointment of Maria Overton, as a Public Appointee for the Timiskaming Board of Health.

CARRIED

13. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on April 9th, 2014 at 6:30 p.m. at the Timiskaming Health Unit Kirkland Lake boardroom.

14. **ADJOURNMENT**

MOTION #27R-2014

Moved by: Merdy Armstrong

Seconded by: Sue Nielsen

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:45 p.m.

CARRIED

Carman Kidd, Board Chair

Rachelle Leveille, Recorder